DRAGON 6 BATCH-3 PROJECTS KICK-OFF

2 April 2025, online event

GUIDELINES FOR PRINCIPAL INVESTIGATORS

The Dragon 6 European and Chinese Principal Investigators (PIs) are kindly requested to carefully follow the guidelines below for the preparation of their project presentation and participation in the online event to be held on 2 April 2025 (AM in Europe / PM in China) on the Webex Webinar platform. Please find the programme for the half-day online event at:
https://dragon6.esa.int/files/Dragon-6_Batch-3_agenda.pdf.

PREPARATION OF THE PROJECT PRESENTATION

The Dragon 6 European and Chinese PIs are kindly requested to prepare a **joint project presentation** that provides an overview of their project. The presentation shall be in English. Please **download the customised ppt template HERE**. Each project will have **20 minutes** to present their project **including 2 minutes for Q&A**.
** Presentations shall therefore not exceed 18 minutes and should be delivered jointly by the European and Chinese project PIs. **

Presentations must be designed in 16:9 format.

PARTICIPATION IN THE ONLINE EVENT

Should you have not done it yet, please **REGISTER HERE. The registration is MANDATORY to obtain the Webex link for participation** using your email address. Use your full first and last name in English during the registration.

NOTE: If you are using Webex for the first time, you will be prompted to download the desktop version (it is recommended not to use the browser version). Additional Webex technical instructions are available here. Please ensure you have a reliable network connection.

On the day of the event, please join the Webex platform using the link provided after registration. Presenters should join 30 minutes prior to the event start time. The technical host will promote them to the role of Panelist. They will be able to test the audio/video connection and the functionality of their presentation (e.g. formulas, animations, or videos) to ensure that everything works properly.
During the live session, the Chairs will manage the session flow, introduce the European and Chinese project PIs, and ask them to share their presentation. One of the two project PIs will have to share the presentation from their own laptop. Please ensure that both European and Chinese PIs have a copy of the presentation to handle any network interruptions.
A copy of the presentation in Acrobat pdf should also be provided to the organisers via email at dragon@esa.int no later than 31 March 2025. Please use the following filename convention for the presentation file:

> D6--<author surname>-<author given name>.ppt/.pptx/.pdf
> E.g. D6-123-Smith-John.pdf

Following the event, presentations in pdf format will be published on the website.
Please note that the session will be recorded for internal purposes.